

Please return completed applications to:
Human Resources
410 N. Main Street
Dousman, WI 53118
Fax: 262.965.7044
www.threepillars.org

EMPLOYMENT APPLICATION

PERSONAL INFORMATION

Name: (Last/First/Middle): _____

Present Address: Street _____ City _____ State _____ Zip Code _____

Phone Number: () _____ Cell/Alternative Number: () _____

E-mail Address: _____

Are you at least 18 years old? Yes No Do You Have A Legal Right To Work In The U.S.? Yes No

Were you referred by an employee of Three Pillars? Yes No If Yes, Name _____

Have you ever worked for Three Pillars? Yes No If Yes, when? _____

POSITION INFORMATION

Position applying for: _____

How did you hear about this opening? Internet Employee referral Newspaper ad
 Other: _____

Preferred Status: (check all that apply) Full Time (40+ hrs/wk) Limited Part Time (<20 hrs/wk)
 Part Time (20-39 hrs/wk) Pool or Seasonal/Temporary
(Time frame available: _____)

Preferred Shift: (check all that apply) Days Evenings Nights
Note: Weekend work may be required in some positions, occasional weekday inservice classes are required, and work shift times may change over time based upon the needs of the facility.

Approximate Date Available to Start: _____ Salary Requirements: _____

PREVIOUS EMPLOYEMENT RECORD

Current or Most Recent Employer's Name:				Telephone:			
Address: Street		City		State		Zip Code	
Department:		Supervisor's Name and Title:					
Dates Worked: From: To:		Total Time Worked: Years Months		Earnings: Start: Final:			
Job Title:		Duties Performed:					
Reason for Leaving:							
Employer's Name:				Telephone:			
Address: Street		City		State		Zip Code	
Department:		Supervisor's Name and Title:					
Dates Worked: From: To:		Total Time Worked: Years Months		Earnings: Start: Final:			
Job Title:		Duties Performed:					
Reason for Leaving:							
Employer's Name:				Telephone:			
Address: Street		City		State		Zip Code	
Department:		Supervisor's Name and Title:					
Dates Worked: From: To:		Total Time Worked: Years Months		Earnings: Start: Final:			
Job Title:		Duties Performed:					
Reason for Leaving:							
Employer's Name:				Telephone:			
Address: Street		City		State		Zip Code	
Department:		Supervisor's Name and Title:					
Dates Worked: From: To:		Total Time Worked: Years Months		Earnings: Start: Final:			
Job Title:		Duties Performed:					
Reason for Leaving:							
Employer's Name:				Telephone:			
Address: Street		City		State		Zip Code	
Department:		Supervisor's Name and Title:					
Dates Worked: From: To:		Total Time Worked: Years Months		Earnings: Start: Final:			
Job Title:		Duties Performed:					
Reason for Leaving:							

EDUCATION				
Name of School	City and State	Last Grade Completed	Degree/Courses	Did you graduate?
High School				<input type="checkbox"/> Yes <input type="checkbox"/> No
College				<input type="checkbox"/> Yes <input type="checkbox"/> No
Trade/Tech School				<input type="checkbox"/> Yes <input type="checkbox"/> No
PROFESSIONAL AFFILIATION				
List any applicable Certifications, Registrations or Licenses:			State	Expiration Date
MILITARY RECORD				
Military Service <input type="checkbox"/> Yes <input type="checkbox"/> No	Branch of Service	Dates of service	Reserve status <input type="checkbox"/> Active <input type="checkbox"/> Inactive <input type="checkbox"/> None	
Rank at Discharge		Please describe any job related training you have received		
COMPUTER/TECHNOLOGY SKILLS				
Computer systems or applications you are proficient in:				
Other applicable technological skills you possess:				
OTHER QUALIFICATIONS				
Other applicable skills, qualifications or experience:				

- I certify that the information provided by me on this application is true and correct without misrepresentation or omission of any kind, and I understand that if any of this information is discovered to be incorrect, false, misleading, or incomplete, it may be sufficient cause for cancellation of further employment consideration or my discharge at any time.
- I understand that Three Pillars may verify the information provided on this application including education, employment, and criminal conviction information in the State of Wisconsin and all other states resided in within the past 10 years.
- I understand my admission to a conviction record for a felony, misdemeanor, or ordinance violation does not necessarily disqualify me from employment, depending upon the nature of the offense, date, and type of job for which I am applying.
- I understand that if offered a position with Three Pillars, I must satisfactorily complete a criminal background check, drug screen and a physical assessment as a condition of employment.
- By signing this application, I understand that no contract exists between Three Pillars and myself. My employment will be "at will", which means that either I or Three Pillars may terminate the employment relationship for any reason at anytime.

Signature of Applicant: _____ Date: _____

Three Pillars is an Equal Opportunity Employer. All qualified applicants will receive equal consideration regardless of race, color, sex, marital status, arrest or conviction record, national origin, disability, age, religion, or any other protected basis as defined by the law.